

**HARNEY COUNTY CLERK FEE SCHEDULE**  
**Effective Date – September 28, 2009**

<b>Deed Records</b>	<b>ORS 205.320, 205.130, 203.148 (BASE: 36.00 +\$5.00 per add. page)</b>		
	\$5.00 per page	Clerk Receipts	General Fund
	10.00 per document	Assessment—Taxation	State
	1.00 per document	OLIF State Mapping	State
	5.00 per document	Surveyor LCP Fund	Surveyor
	15.00 per document	Housing	State

<b>Mortgage Records</b>	<b>ORS 205.320, 205.130, 203.148 (BASE: 36.00+ \$5.00 per add. page)</b>		
	\$5.00 per page**	Clerk Receipts	General Fund
	10.00 per document	Assessment-Taxation	State
	1.00 per document	ORMAP	State
	5.00 per document	Surveyor LCP Fund	Surveyor
	15.00 per document	Housing	State
	**Plus an additional \$5. for each assignment-release-satisfaction after the first.		

<b>Lien Records</b>	<b>ORS 205.320, 205.130 (BASE: 16.00 + add. depending on below:</b>		
	\$5.00 per page**	Clerk Receipts	General Fund
	10.00 per document	Assessment-Taxation	State
	1.00 per document	ORMAP	State
	**Plus an additional \$5. for each lien/satisfaction/release after the first.		

<b>County or private lien:</b>	Add 15.00 per document	Housing	State
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<b>UCC-1A and UCC-3A</b>	<b>ORS 79.1100, 205.320,205.130, 203.148 (BASE: 36.00 + 5.00 per add. page)</b>		
	\$5.00 per page**	Clerk Receipts	General Fund
	10.00 per document	Assessment-Taxation	State
	1.00 per document	OLIF State Mapping	State
	5.00 per document	Surveyor LCP Fund	Surveyor
	15.00 per document	Housing	State

<b>Mining Notices Of Location</b>	<b>ORS 517.210 - ORS 205.320</b>		
	\$5.00 per page*	Clerk Receipts	General Fund
	10.00 per document	Assessment-Taxation	State
	1.00 per document	OLIF State Mapping	State
	*Plus \$5. per each additional claim listed after the first.		

<b>\$16.00 base fee</b>			
<b>\$31.00 base fee for Aff. of Assess.</b>	15.00 Housing fee attached	Housing	State

**Subdivision & Partition Plats**

**ORS 205.350 - ORS 92.120 - Ordinance**

\$10.00	Assessment/Taxation	State
\$1.00	OLIF Mapping	State
\$20.00	Clerk Receipts	General County
\$15.00	Housing	State
\$5.00	Surveyor LCP	Surveyor

**\$51.00 base fee-  
for up to 3 Lots  
\$56.00 4-20 lots  
\$61.00 21-29 lots  
\$66.00 30-49 lots  
\$71.00 50-74 lots  
\$76.00 75-100 lots**

**Copies ORS 205.320**

\$0.50 per page

General Fund

**Certified Copies ORS 205.320**

\$3.75 per document, PLUS \$0.50 per page

General Fund

**Search Public Record**

**ORS 205.320(4c)**

\$3.75 per record per name, PLUS \$0.50 per page for copy.

General Fund

**Passport Fee**

**Ch 8 US Passport Agents Manual**

Base Fee: Adult: 100.00

Base Fee: age 16 and under: 85.00

Contact office for details

**Veterans Copies for Veterans Benefits ORS 408.430 (NO CHARGE)**

**Liquor License**

**ORS 471.210**

\$15.00 Approval By County Court / renewal

General Fund

**Marriage License ORS 106.045 - 205.320 (BASE:\$ 50.00)**

\$25.00

Clerk Receipts

General Fund

\$25.00

State Fees

Dept of Human Resources

**Domestic Partnership ORS 109.990 (BASE: \$50.00)**

\$25.00	Clerk Receipts	General Fund
\$25.00	State Fees	Dept of Human Resources

**The only exceptions to the Assessment/Taxation and ORMAP fees are:**

Military Discharge Records  
Satisfaction of Judgment  
Federal Documents

**The only exceptions to the Housing Fee are:**

Any Document recorded by the Department of Revenue  
Employment Liens  
Lien Record Abstracts  
Affidavits of Compliance (Mining Proof of Labor)  
Satisfactions, Releases, Assignments or Extensions of any of the Above.  
Military Discharge Records

**GENERAL INFORMATION - RECORDING REQUIREMENTS**

**SPACE FOR RECORDING INFORMATION:** a blank space 3 inches by 4 inches on the first page of each document should be left for recording. If there is not enough space on the document then our office will charge an additional \$5.00 recording fee for the additional page.

**APPROVAL ON DEED OR CONVEYANCE:** documents conveying title or interest to the state, county, cities, or districts will not be recorded unless that document contains a signature and statement of acceptance of the conveyance. Their signature must be notarized.

**EACH DOCUMENT MUST BE CLEARLY TITLED:** the first page must be clearly titled, we recommend that large bold type be used at the top of the first page and that if there is more than one title, each document title contained in the document be put on a separate line.

**SIGNATURES AND NOTARIES MUST BE ORIGINAL.** Notary seals must not cover any text on the document. An Oregon notary seal that is blurred or faint is not acceptable for recording (OAR 160—100—000).

**LANGUAGE:** ORS 192.310 Documents submitted for recording shall be in the English language.

**LEGIBILITY REQUIREMENTS:** When an illegible document is presented for recording, the person presenting it will be required to substitute a legible original document or prepare a transcript to be recorded with the illegible document, otherwise the illegible document will be rejected. **ALL ILLEGIBLE DOCUMENTS (such as a FAXED form) WILL BE REJECTED** when the text maybe made out but not sufficiently legible to reproduce a readable photographic record.

**\*\*If the legibility of an instrument or notary seal is questionable and a deadline may be compromised should the county recorder reject the instrument, we suggest that you correct or prepare a new, legible original prior to submitting it for recording. We understand that fixing or preparing a new original may not always be possible due to client demands; however, the client should be informed beforehand that the legibility problem exists and may cause the instruments to be rejected, prolonging the delay.**

**ORS 205.320(12) FOR RECORDING ADDITIONAL TRANSACTIONS** on assignments, releases, satisfactions, tax deferred property liens, municipal assessment liens, county assessment liens, or of any recorded instrument, \$5 for each additional instrument being assigned, released or satisfied. Also, documents establishing a lien will now be charged \$5 for each additional lien being established after the first.

**ORS 93.610 RECORD OR FILE ANY DOCUMENT REQUIRED or PERMITTED BY LAW.** Reject odd documents that do not have any recording authority. The customer has the responsibility of siting the ORS, Ordinance or Administrative Rule on the document that allows the document to be recorded. Affidavit of Heirship has no recording authority.

**SIZE OF PRINT AND PAGE. ORS 205.232** A county clerk shall not accept any instrument for recording unless the text of the instrument is typed, written or printed in 8-point type (elite type) or larger on paper that is not larger than 14 inches long and 8-1/2 inches wide and which paper is of sufficient quality for recording photographically. ORS

205.320(4a) "page" means one side of a sheet 14 inches, or less, long and 8—1/2 inches, or less, wide.